



Police Reserve Officer

Recruitment Number 14-001

Posted: 10/01/2014

Closing Date: Continuous Opening

Salary: None

GENERAL DESCRIPTION:

The Miami Gardens Police Department's Police Reserve Officer Program is comprised of former members of State law agencies and other State certified police officers who volunteer their experience and time to fulfill many of the roles handled by full-time sworn police officers. Their primary responsibility is to supplement the Department's efforts in the prevention and detection of crime and the general enforcement of laws while assigned specific police duties. Police Reserve Officers provide a supplemental force in areas of patrol, investigations, special events, and/or special details as assigned by a supervisor or a member of the Command Staff. Performs general duty police work in the protection of life and property through the enforcement of laws and ordinances.

Police Reserve Officers are subject to all City of Miami Gardens Policy and Procedures, City of Miami Gardens Police Department Standard Operating Procedures and an initial period of one year. Former MGLPD employees who have previously met the requirements will not be placed on probation.

Police Reserve Officers shall attend mandatory meetings for the reserve unit. Police Reserve Officers must volunteer a minimum of 40 hours per calendar month. Upon meeting the 40 hour requirement, the Police Reserve Officers will be eligible to work off-duty service.

Police Reserve Officers who fail to actively participate in the Reserve Program shall have their reserve status reviewed by the Chief of Police to determine whether or not their status should be revoked.

MINIMUM QUALIFICATIONS

Experience:

Candidates for the Police Reserve Officer Program cannot exceed a of four (4) year lapse since their last active law enforcement involvement, and will be required to meet all selection and training requirements for full-time officers prescribed by the City of Miami Gardens Police Department and the Criminal Justice Standards and Training Commission. Applicants who have successfully passed the Florida State Certification Exam, but who have not been previously employed with a law enforcement agency may be given consideration.

Education:

Requires a High School Diploma or General Equivalency Diploma (GED).

License and Certifications:

Must possess a valid Florida Driver's License and have an acceptable driving record.

Must possess a current State of Florida Police Certification pursuant to the requirements set forth by the Florida Department of Law Enforcement (FDLE).

OTHER MINIMUM QUALIFICATIONS

Citizenship:

Must be a United States citizen at time of application.

Good Moral Character:

No prior felony conviction or a misdemeanor conviction involving perjury or false statement, or have received dishonorable discharge from any of the Armed Forces of the United States.

PRE-EMPLOYMENT SCREENING PROCESS

Police Reserve Officer will be required to submit to pre-employment screening process to determine eligibility to advance throughout the application process. The screening process includes but is not limited to oral interview; psychological exam; polygraph exam; medical screening; and extensive background including criminal, employment and personal reference checks.

Police Reserve Officer Applicants must hand deliver or all items listed below to:

Human Resources Department, City of Miami Gardens

18605 NW 27th Avenue

Miami Gardens, FL 33056

www.miamigardens-fl.gov

EOE M/F/D/V; Drug-Free Workplace

1. CITY OF MIAMI GARDENS APPLICATION FOR EMPLOYMENT – NOTE: Your employment history must include all positions held since the age of 18 to present. (Attach additional sheets to application of necessary.) All gaps in employment history longer than 3 months must be explained, even if you were attending school full-time.
2. BIRTH CERTIFICATE or NATURALIZATION PAPERS or UNITED STATES PASSPORT
3. COPY OF NAME CHANGE DOCUMENTATION (if applicable)
4. HIGH SCHOOL DIPLOMA, GENERAL EQUIVALENCY DIPLOMA (GED), AND/OR or OFFICIAL SEALED COLLEGE TRANSCRIPTS
5. DD214 MILITARY RELEASE FORM MEMBER 4 COPY (if applicable)
6. CITY OF MIAMI GARDENS VETERAN'S PREFERENCE CLAIM FORM (if applicable)
7. CITY OF MIAMI GARDENS RESIDENT PREFERENCE CLAIM FORM (if applicable)
8. COPY OF SOCIAL SECURITY CARD
9. COPY OF DRIVER'S VALID FLORIDA DRIVERS' LICENSE CERTIFIED ORIGINAL COPY OF DEPARTMENT OF MOTOR VEHICLE DRIVER'S LICENSE HISTORY (7 Years).
10. PROOF OF FLORIDA DEPARTMENT OF LAW ENFORCEMENT (FDLE) CERTIFICATION.

All documents must be submitted at the time of application. Faxed applications will not be accepted. Incomplete applications will not be considered.